

Conditions of Enrolment

1. The Director reserves the right to refuse an application.
2. Parents and guardians agree to be bound by the rules, regulations, policies and procedures of the school as determined and announced by the Director and/or the Principal.
3. A Calendar month's written notice must be given when withdrawing a child from the school. This notice should be given on or before the first day of the child's final month at the school, failing which the full amount of the following month's fees shall become due and payable. No exceptions will be allowed.
Note: This rule does not apply in the case of children in Grade R, leaving the school at the end of the year to go on to primary school.
4. The Director is entitled to instruct her attorneys to attend to the collection of outstanding accounts, and both parents (whether natural, adoptive or foster parents) shall be held jointly and severally liable for the payment of all costs so incurred, on the scale as between attorney and own client, including collection fees.
5. The Director may in her sole discretion grant refunds and make changes and adjustments to fees and other charges and shall give one term's written notice thereof.
6. The parents (whether natural, adoptive or foster parents) hereby indemnify and agree to hold harmless Bush Hill Pre-Primary School, the Director, the Principal and Staff, and the authorized agents or representatives of the above mentioned, against any claims, howsoever arising out of any injury, death, loss, damage, cost or expense, including legal costs, suffered by the child or a third party as a result of or during the period of enrolment of the pupil at the school.
7. The parents further agree that in the event of an emergency arising in terms of which the child will require urgent medical attention, the child may be taken to the nearest hospital, clinic or doctor at the discretion of the Principal or authorized member of the teaching staff. The parents undertake to accept full responsibility for any medical costs incurred in the event of such an emergency.

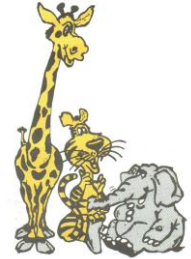
SIGNED AT _____ THIS ___ DAY OF

_____ in this year of 20__.

Signature of Mother/Guardian

Signature of Father/Guardian

BUSH HILL PRE-PRIMARY SCHOOL



APPLICATION FOR ADMISSION

Please print, complete fully and sign the Conditions of Enrolment on the last page. You are required to include:

- A copy of your child's birth certificate.
- A copy of his/her latest report from his/her previous nursery school or day care center, if applicable.
- Copies of either both parents' identity documents or passports.
- A non-refundable application fee of R1000.00

*banking details- FNB Cheque account, Acc number- 62017885916, Branch- 254005. Ref-child's name

The school is co-educational, non-denominational and non-racial.

The language medium is English, although some members of staff are proficient in other official languages.

PO Box 1345, Sun Valley 7985

Tel: 011 793 4428 Fax: 0866191637 e-mail : admin@bushhillpreprimary.co.za

	FATHER (or guardian)	MOTHER (or guardian)
TITLE : Mr/Mrs/Ms/Dr		
SURNAME :		
FIRST NAME(S) :		
ID NUMBER :		
OCCUPATION :		
EMPLOYER :		
TEL - HOME :		
TEL - WORK :		
TEL - CELL :		
E-MAIL ADDRESS :		
POSTAL ADDRESS:		
	Code	Code
HOME ADDRESS :		
	Code	Code

OTHER CONTACT PERSON(S) IN CASE OF EMERGENCY:

RELATIONSHIP		
TITLE : Mr/Mrs/Ms/Dr		
SURNAME		
FIRST NAME(S)		
TEL - HOME		
TEL - WORK		
TEL - CELL		

MEDICAL DETAILS :

FAMILY DOCTOR : _____ TEL : _____

MEDICAL AID SOCIETY :

PRIMARY MEMBER :

MEMBERSHIP NO. :

Are there any major illnesses / disabilities Operations of which we should be aware?

ANY OTHER RELEVANT INFORMATION (Allergies, food restrictions, dietary requirements) :

INFORMATION ABOUT THE CHILD:

SURNAME: _____ GENDER (M/F): _____

FIRST NAME(S): _____

PREFERRED FIRST or NICK- NAME: _____

DATE OF BIRTH: _____ IDENTITY NUMBER: _____

PRESENT OR PREVIOUS nursery school or day care centre, if applicable:

We heard about Bush Hill from: _____

FEES 2024 (Mark applicable choice with X)

Attendance	School terms only 11 months	X	Full Year 11 months	X
Babies and Toddlers 06:30 – 14:00			R4 550.00 p.m.	
Babies and Toddlers 06:30 – 17:30			R 5 150.00 p.m.	
06:30 - 14:00 with lunch	R 4 000.00 p.m.		R 4 450.00p.m.	
06:30 - 17:30 with lunch	R 4 500.00 p.m.		R 5 050.00 p.m.	

- **School fees include a cooked lunch and snacks.**
- **All fees are payable in advance. By the 5th of the month.** Late payment and late collection fees will apply there after

NON- PAYMENT, CREDIT AND ASSISTANCE

1. In the event of non payment by the due date the child will not be allowed into the school.
2. Alternative arrangements for payment may, in exceptional circumstances, be made with the school manager.

INFORMATION ABOUT THE PARENTS / GUARDIANS:

MARITAL STATUS:

Married		Divorced		Single		Separated		Widow
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CHILD LIVES WITH:

Both Parents		Mother		Father		Other	
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If other, state with whom the child lives:

Name: _____ Tel. _____

PERSON RESPONSIBLE FOR PAYING FEES:

Both Parents		Mother		Father		Other	
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REPORTS TO BE GIVEN TO:

Both Parents		Mother		Father		Person paying fees	
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